

Theatre Guild Valdosta *STAGE 2*

Overview:

The purpose of STAGE 2 is to provide opportunities for interested members of TGV to work on other projects besides our Main Stage and Gingerbread productions. STAGE 2 will serve as a venue for shows that might otherwise not see production at TGV because of concerns with subject matter, show popularity, profit margin, or audience familiarity.

There will be four STAGE 2 slots available per season. The Vice President will serve as liaison between STAGE 2 and the TGV Board of Directors.

Proposals:

Any member of TGV may submit a proposal to the TGV Board of Directors.

Process

- Proposals must be made to the TGV Board via the Vice President.
- Included in the proposal:
 - a brief summary of the director's theatrical experience,
 - a description of the show,
 - and any possible additional funding needed for production (i.e., extra royalties for touring situations, gasoline, or any other incurred expense TGV is expected to absorb).
- **The proposal deadline is March 1** of the preceding season.
- Proposal consideration is first come, first served.

Production:

Casting, promotion, scheduling of rehearsals, payment of additional royalties, technical requirements, and all other production concerns for a STAGE 2 show are ultimately the responsibility of the director (proposing party) of that show. The director is free to solicit assistance from any member of TGV.

The director will choose a producer for their show. If a director cannot find a suitable producer, or other circumstances arise, the Vice President will serve as the producer.

Budget

- TGV pays royalties for three performances of each STAGE 2 show (to be performed on our stage).
- TGV will also provide **a budget of no more than \$150.**
 - It is suggested that STAGE 2 productions use materials TGV already owns (costumes, props, etc.).
 - If a piece from the public domain is chosen and does not incur royalties, then the director may request additional funding (beyond the initial \$150.00) in the show's proposal to make up the difference.

- STAGE 2 productions may receive additional funding in the form of donations from TGV members, outside organizations, etc. Any donations will be treated as a separate line on the budget and will not have any bearing on the \$150 provided by TGV.

Casting

- It is recommended that directors hold actual auditions, but it is not necessary. Pre-casting is acceptable
- Any auditions for STAGE 2 either have to take place around the Main Stage/Gingerbread production or outside the theatre.

Rehearsal / The Week of the Show

- The **preceding Main Stage production** takes ALL precedence and priority until it closes in terms of rehearsal space, shop space, etc.
 - Until the week of the STAGE 2 show, rehearsal in outside venues is suggested.
 - Non-stage spaces in our buildings could accommodate rehearsals of “smaller scale” shows.
 - Rehearsal time on the stage prior to the closing of a Main Stage show would have to be agreed upon by the Main Stage and STAGE 2 directors. Main Stage always takes priority.
- The schedule for the week of the show will be as follows:¹
 - *Sunday*: Following the strike of the Main Stage production, the STAGE 2 production will have the stage for load-in, rehearsal time, building, etc.
 - *Monday*: Main Stage/Gingerbread production has the stage until 8:00PM. **The space must be vacated by that time.** STAGE 2 can begin rehearsal at 8:01PM.
 - *Tuesday*: Same as Monday
 - *Wednesday*: STAGE 2 will have the stage all day.
 - *Thursday*: Same as Wednesday
 - *Friday, Saturday, and Sunday*: STAGE 2 will have the stage all day.²

Run of the Show

- STAGE 2 shows have three performances on TGV’s stage on or near the weekend following a Main Stage production:
 - The suggested run is: Friday, Saturday, Sunday Matinee.
 - The suggested admission price for a STAGE 2 show is \$5.00.
 - Front of House management (overseeing ticket sales, ushering, housekeeping, etc.) is the responsibility of the Producer, or an agent appointed by the Producer.
- Strike should be treated like any other show and be completed on the Sunday of the final performance.

Touring and Outside Venues:

While the focus of TGV’s shows should always be performance on our home stage, performances at outside venues is not forbidden. The director should include a plan as to how the show will generate enough income to allow for the payment of extra royalties from the show’s budget so that TGV does not incur additional expense.

¹ Any alternate arrangements can be worked out and agreed upon by the directors of the productions.

² The Main Stage/Gingerbread production can begin work on the Saturday of a STAGE 2 run. However, any work must be confined to the shop area (the on-deck area and the stage/auditorium are strictly off-limits). Nothing can be erected on stage or stored in any area that is not the shop.

Touring shows with STAGE 2 should still put on three performances on our stage, but would otherwise only be held to a performance schedule within the limits of how much funding they can generate to pay for additional outside performances.

A director wanting to develop a project that is strictly for an outside venue (no performances on TGV's stage), would need to present to the TGV Board of Directors for approval. This would be done on a case by case basis, and said show would not take up one of the 4 performance slots.

Everyone involved in a STAGE 2 show should remember that they are representing ALL of Theatre Guild Valdosta, and they should conduct themselves appropriately, especially in outside venues. Specialized performance groups have great potential to reach out to our community and to promote our theatre.

Specialized Groups:

If several like-minded individuals wish to produce a STAGE 2 show as a group (the Golden Stagers, Gingerbread summer programs, etc.), it is acceptable. All programming and advertisement should list TGV first, then the name of the performance group (e.g., "TGV's Golden Stagers present...").